

Document List for Applying for Designated Cross-boundary Driving Schemes

Shenzhen Bay Ad Hoc Quotas for Cross Boundary Private Cars

Required Documents	New Application
Vehicle registered in the name of an individual/ a company	
1. Application form (TD600A (English Version) /TD600B(Chinese Version)) (Note1)	✓
Vehicle registered in the name of an individual	
2. Copy of the Hong Kong motor vehicle third party risks insurance certificate (note 2 and 3)	✓
3. Declaration of the designated driver other than the applicant (if applicable) (Note 3)	✓
4. Copy of the applicant's Hong Kong Identity Card (applicable if the vehicle is registered using a passport) (Note 3)	✓
Vehicle registered in the name of a company	
5. Copy of the first page of the latest annual return of the company filed under the Companies Ordinance (Note 3)	✓
6. Authorisation letter issued by the company (Note 3)	✓
7. Copy of the authorised person's Hong Kong Identity Card (Note 3)	✓
8. Declaration of the designated driver other than the authorised person (if applicable) (Note 3)	✓
9. Copy of the Hong Kong motor vehicle third party risks insurance certificate (Note 2 and 3)	✓

Note 1: Applicants may apply for the Scheme on the GovHK website, by post/ drop-in box, or via appointment for counter application. Since renewal of the eligibility is not applicable to this Scheme, applicants must submit afresh application each time.

Note 2: Must be valid for at least 11 days from the Quota Start Date.

Note 3: When submitting an online application, applicants are required to submit colour copies of the documents (digital files).

Note 4: Once the application is submitted, applicants cannot withdraw or amend any vehicles and drivers related particulars (e.g. addition, cancellation or change of the designated driver(s); change of vehicle (even using the same vehicle registration mark); or change of the vehicle registration mark);

otherwise applicants are required to submit applications afresh. The approval letter issued for a specific vehicle is not transferable either. Moreover, as required by the Governments of the Mainland and Hong Kong, applications will be assessed on the basis of the information on the applicants, drivers and vehicles provided at the time of application. The relevant approval and approved documents will become invalid if there is any change in such information after an application has been approved and the relevant approved documents (including the approval notice and approval letter issued by the TD as well as the approval of Filing Records from the Mainland Government) have been issued. The relevant government authorities of the two places may refuse to let the vehicle travel to Macao via HZMB.

Cross Boundary Unit
Transport Department
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